
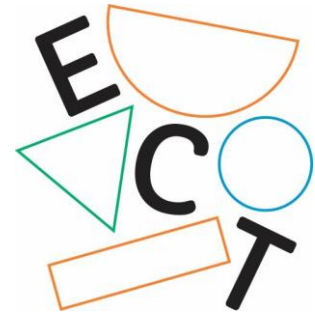


Course Outline

CHC30121 Certificate III in Early Childhood Education and Care

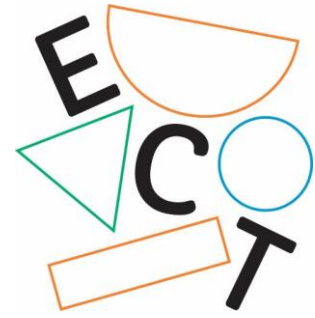
Qualification	CHC30121 Certificate III in Early Childhood Education and Care	
Purpose	<p>The purpose of this course is to provide skills to students that reflect the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services and seeking employment within a Child Care Centre or Family Day Care.</p>	 <p>NATIONALLY RECOGNISED TRAINING</p>
Course Provider	<p>Early Childhood Training Pty Ltd, RTO ID: 90900 235 Hawthorn road Caulfield North 3161 Phone: 1300 139 778 email: info@earlychildhoodtraining.com.au</p>	
Delivery Mode	<p>This program is offered using a flexible learning approach, self- paced in the workplace and blended online/face-to-face learning for class-based training. Students are provided with the Cengage Learning Australia Textbook collection by Karen Kearns. Trainers visit the workplace regularly throughout the training program to monitor the students' progress and conduct assessments.</p> <p>Birth to Big School 5E https://au.cengage.com/c/birth-to-big-school-44-5th-edition-5e-kearns/9780170457309/</p> <p>The Big Picture 5E https://au.cengage.com/c/the-big-picture-44-5th-edition-5e-kearns/9780170457316/</p>	
Delivery Site/Location	<p>As our training is delivered on the job, the suitability of the facilities and equipment is confirmed and a WHS assessment on the venue is conduct prior to commencing the program.</p> <p>Class Based training is delivered @ 440 Elizabeth Street, Melbourne, VIC.</p>	
Course Duration	10-18 months duration	
Career Outcomes	<p>Once you have successfully completed the CHC30121 Certificate III in Early Childhood Education and Care you can apply for jobs within the Early Childhood Education.</p> <p>Job roles/careers may include:</p> <ul style="list-style-type: none"> • Family day care worker • Play centre worker • Preschool worker • Private homes worker • Special needs worker • Childcare worker 	
Education Pathways	<p>The further study pathways available to students who undertake this qualification include:</p> <ul style="list-style-type: none"> • CHC50121 Diploma of Early Childhood Education and Care 	



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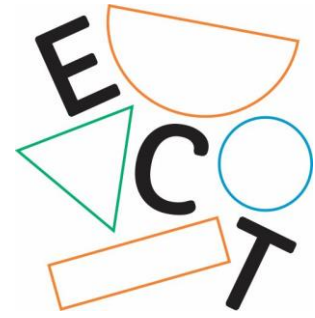
Units of Competency	CHC30121 Certificate III in Early Childhood Education and Care requires the completion of the following 17 units (including 15 core and 2 electives).		
	Unit code	Unit Name	Core/ Elective
	HLTAID012	Provide an emergency first aid response in an education and care setting	Core
	HLTWHS001	Participate in workplace health and safety	Core
	CHCPRT025	Identify and respond to children and young people at risk	Core
	CHCECE030	Support inclusion and diversity	Core
	CHCECE031	Support children's health, safety and wellbeing	Core
	CHCECE032	Nurture babies and toddlers	Core
	CHCECE033	Develop positive and respectful relationships with children	Core
	CHCECE034	Use an approved learning framework to guide practice	Core
	CHCECE035	Support the holistic learning and development of children	Core
	CHCECE036	Provide experiences to support children's play and learning	Core
	CHCECE037	Support children to connect with the natural environment	Core
	CHCECE038	Observe children to inform practice	Core
	CHCECE054	Promote understanding of Aboriginal and/or Torres Strait Islander cultures	Core
	CHCECE055	Meet legal and ethical obligations in children's education and care	Core
	CHCECE056	Work effectively in children's education and care	Core
		CHCPRP003	Reflect on and improve own professional practice
	CHCDIV001	Work with diverse people	Elective
Pre-requisites	There are no pre-requisites for this qualification or any of the units of competency contained within it.		
Entry Requirements	<p>This course is available to students who can provide evidence that they:</p> <ul style="list-style-type: none"> • Have a Working with Children Check prior to commencing work in this industry. • At a minimum, students require reading skills to interpret key information and writing skills to plan, draft and produce familiar reports and documents according to organisational standards. 		



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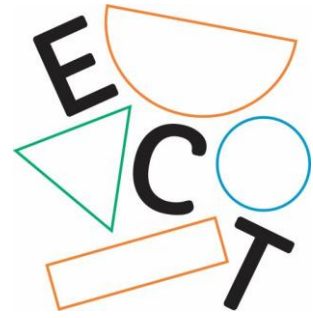
<p>Training Arrangements</p>	<p>Learning is blended, incorporating on the job, self-paced, and trainer visits every 4-6 weeks for workplace training.</p> <p>Learning is blended, incorporating online learning, class attendance, self-paced, and vocational placement for Class based training.</p> <p>Cengage Learning Australia textbooks are provided upon enrolment and online research is required. Additional resources are provided to self-paced learners to simulate a childcare setting. Homework tasks may include research, readings from related textbooks and continuing to work on assessment tasks.</p> <p>Students are provided with the following textbooks to students to support their learning (these are included in the materials fee):</p> <p>Standard resources provided to the student include:</p> <ul style="list-style-type: none"> • Cengage Learning Australia Text Books <ul style="list-style-type: none"> ○ The Big Picture, by Karen Kearns ○ Birth to Big School, by Karen Kearns • Assessment Kits • Third Party Reports • RPL Kits are available for relevant students
<p>Additional Support</p>	<p>All students will complete a language literacy and numeracy assessment (LLN Quiz) upon enrolment to determine their learning support needs. All students will be provided with a range of learning support options and resources to help you achieve competency. Where additional support needs have been identified an <i>Individual Support Plan</i> will be developed which may include:</p> <ul style="list-style-type: none"> • Mentoring from trainers • Additional classes, tutorials, and workshops • Online support and exercises for some courses • Computer and technology support • Referral to external support services • Reasonable adjustment to assessments <p>Provision of additional support services will be provided where necessary to enable students to participate in the same way as any other person regardless of whether support services have been required.</p> <p>Early Childhood Training Pty Ltd is committed to access and equity principles and processes in the delivery of its services and in the working environment. Via inclusive practices, ECT Pty Ltd aims to ensure training opportunities for all learners on an equal and fair basis, irrespective of their gender, culture, linguistic background, socio-economic demographic, disability, age marital status, pregnancy status, sexual orientation or Carer's responsibilities and other special needs i.e., physical and/or intellectual ability.</p>



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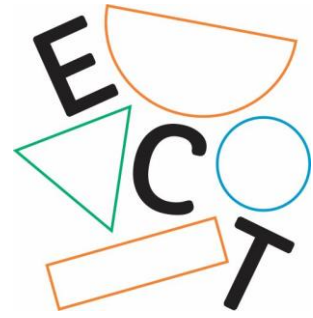
	<p>If required, we will refer you to the community council support. They, in conjunction with you, will communicate to the relevant teaching staff to ensure that appropriate support mechanisms are put in place. Where necessary and possible, we will make arrangements to take account of any special needs by making reasonable adjustments to the training and/or assessment requirements.</p> <p>This does not mean that a student gains any unfair advantage over other students.</p> <p>Student Support Services will be engaged to develop Special Needs Management Plans as Required. Management Plans to support students will be done in conjunction with the student. Variations to assessment tasks may include allowing additional time to complete an assignment or test, providing special equipment, substituting one form of assessment task for another, and providing support personnel.</p>
<p>Assessment Arrangements</p>	<p>Customised assessments tailored to suit the learning approach are given to students as they progress through the program. Trainers conduct workplace visits monthly, to monitor the students' progress and conduct assessments.</p> <p>Assessments are conducted using a range of assessment methods including, questions both written and oral, observation checklists to observe relevant tasks on the job and third-party reports confirm the student's consistent performance. Students collate a portfolio of evidence made up of photos, and workplace documents as directed. Assessment tasks will vary from cluster to cluster, examples may include:</p> <ul style="list-style-type: none"> • Answering questions • Completing Workplace Projects • Responses to Case Studies • Observation checklists used to observe the Student whilst participating on the job • Third Party Reports to support skill development overtime • Collating a portfolio of evidence
<p>Course Credit</p>	<p>ECT Pty Ltd can grant you credit towards your course for units of competency that you have already completed with another RTO or authorised issuing organisation. We can also grant you Credit for subjects or units you have completed where equivalence can be established between the unit in your course, and the subject or unit you have completed. There is no charge to apply for Credit. To apply, fill in the Credit Application Form and submit it as part of your enrolment.</p> <p><i>*Please refer to your Student Handbook for more information on Course Credit.</i></p>
<p>Recognition of Prior Learning (RPL)</p>	<p>Recognition of Prior Learning (RPL) is a process where skills and knowledge that you have gained through work and life experience and other unrecognised training can be formally recognised.</p> <p>ECT Pty Ltd has a process that has been structured to minimise the time and cost to applicants and provides a supportive approach to students wishing to take up this option. You should ideally apply for RPL at the time of enrolment, but you may also apply up to 2 weeks into your course.</p> <p>If you think RPL is a suitable option for you, the first step is to contact your trainer/assessor or our office and have a conversation about whether RPL might be suitable for you. Suitability is often determined on how much experience you have in a certain area, your work history and previous training.</p>



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	<p>If RPL is determined as a possibility for you, you will be provided with a kit that will guide you in working through each unit to determine relevant skills and experience and identify whether you would be able to provide the required evidence.</p> <p>A trainer/assessor will be available to assist you throughout this process.</p> <p><i>*Please refer to your Student Handbook for more information on RPL.</i></p>
Costs	<p>Total Tuition Fee: \$7,826</p> <p>RPL Costs:</p> <p>Application Fee - \$50</p> <p>Charge per unit of competency - \$150</p> <p>Nationally Recognised Training does not occur GST.</p> <p>Students will only be eligible to receive their qualification if fees have been paid in full and all course requirements have been met.</p> <p><i>*Please refer to your Student Handbook for our Fees and Charges Policy.</i></p>
Inclusions	<p>Unless otherwise specified, tuition fees include all the training and assessment as well as required resources and textbooks for students to achieve the qualification or course in which they are enrolling.</p> <p>Additional charges apply if students require:</p> <ul style="list-style-type: none"> • Additional copies of a student's qualification/record of results and/or statement of attainment. A cost of \$80 per document applies. • Additional copies of text books or any other learning and assessment. A fee of \$50 per resource • Where an additional Re-Assessment is required in order to achieve competency, an additional re-assessment fee of \$100 will be charged per additional assessment required. <p>Other costs (not included) to be aware of:</p> <p><i>*Please refer to the student handbook for guidance in relation to budgeting and planning</i></p> <ul style="list-style-type: none"> • USB drives students are required to use to submit their assessments. • Notebooks/pens/laptops* or other general stationary required for students to complete their work.
Selection Process	<p>You will be required to complete a language, literacy and numeracy (LLN Quiz) assessment prior to finalising your enrolment to ensure that the course is suitable for you, and that ECT Pty Ltd is able to meet your individual needs. The assessment process requires adequate LLN Results and Application Review upon your enrolment appointment, incorporating the verbal test component.</p> <p>If you do not achieve the required level in your LLN assessment, ECT Pty Ltd will (where possible) provide student support measures. Where this is not possible your enrolment application will not be accepted in this instance, and you will be referred to an appropriate external service and/or courses. You may reapply in the future once you have undertaken further language, literacy and numeracy skills training.</p>
How to apply	<p>If you would like to enroll into the Cert III in Early Childhood Education and Care, please contact our office to arrange your enrolment application and you will be contacted to book your interview.</p> <p>Phone: 1300 139 778</p> <p>Email: info@earlychildhoodtraining.com.au</p>



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If you would like to discuss this course in further detail, please contact us or a confidential discussion on 1300 139 778.

**This course outline should be read in conjunction with our Early Childhood Training Pty Ltd Student Handbook.*